

Leisurelife Centre Conditions for Casual Hire

Conditions of Hire

- Abide by the [Leisure Centres Conditions of Entry](#).
- Booking time must include set up, pack down and cleaning
- The Town takes every reasonable care and preparation to ensure all utilities, services and equipment are in proper working order, but will not accept responsibilities for breakdowns beyond their control.
- Damage to Centre property shall be paid for by any person(s) who wilfully or negligently causes damage. Hirers are responsible for damaged incurred by dependent guests. Any damage discovered prior to booking should be reported to reception to ensure that your group will not be held responsible.
- The hirer is responsible for ensuring any electrical equipment used within the facility is in safe working order and tagged and tested by a qualified electrician. Power points and power boards must not be overloaded.
- All Town facilities are a smoke free environment. Smoking is strictly prohibited inside the facilities or within the perimeter.
- Possession and consumption of alcohol is strictly prohibited.
- Standard supervision will be applicable to the Centre. Adherence to all parental supervision guidelines:
 - All children under 13 years of age must be accompanied and supervised by a parent or guardian over 16 years of age at all times.
 - For children under 13 years, parents or guardians cannot leave children in the facilities unsupervised.
 - Children under the age of 16 attending during school time will not be admitted without express permission from a parent or guardian.

Code of Conduct

Hirer must ensure they and those in their group:

- Abide by the [Leisure Centres Conditions of Entry](#).
- Take direction from Town staff.
- Be honest, reasonable, fair and sensitive in dealings with members of the public and staff.
- Display and maintain good and decent behaviour, including not using insulting or abusive language.
- Show respect and common courtesy for other user groups around and within the Centre.
- Approval is sought from Town staff for playing of music or use of loudspeakers

- All Town facilities are a smoke free environment. Smoking is strictly prohibited inside the facilities or within the perimeter.

Access Members

- All Access members booking entitlements are detailed in the [Membership terms and Conditions](#).
- All Access Members are able to book and use a sports court and pay no session fee for the booking and use of the court.
- Patrons who retains the membership are required to be present for the duration of the booking.
- All Access members are entitled to
 - One half basketball court hire for 60 minutes/per day
 - One squash court hire for 60 minutes/per day
 - One pickleball court hire for 60 minutes/per day
 - One badminton court hire per Patron
 - All Access members may bring up to three guests who do not hold memberships when booking a court. However, this provision does not extend to equipment hire fees for these additional guests. Accordingly, guests are responsible for purchasing any necessary equipment in line with the Town of Victoria Park's current fee schedule for court hire.
- Bookings must be made at least 24 hours in advance otherwise charges may apply.
- Additional basketball court users for 60 minutes/per day must pay a fee outlined in the Town of Victoria Park fees and charges schedule.
- The entitlements under all access membership are subject to the proviso that the Patron is not in default of payment or suspended under these Terms and Conditions.
- Failure to show for the booking may result in the full charge of the booking being due.
- Additional courts booked in excess of the stated limits above will be charged at the full rate in line with the Town of Victoria Park's current fee schedule for court hire.
 - The member may be contacted for full payment for the additional courts hired prior to the booking date or upon arrival at the centre, failure to pay the hire fees in a timely manner may result in the additional courts being cancelled.

Insurance

- The Town requires that all sporting groups, community groups and incorporated bodies provide the Town with a copy of an insurance Certificate of Currency for Public Liability to the value of \$10,000,000 (ten million dollars).
- Town insurance does not cover negligence / damage by the Hirer to personal equipment or property brought into the facility.
- The Hirer is responsible for accidents, loss, damage, or injury sustained by any person using the facility during the period of hire, except where such injury arose from, or by reason of, any defect with the facility or supplied equipment. The Hirer agrees to indemnify the Town against all claims and demands made, or costs incurred, in connection with such incidents.

Payments and Terms and Conditions

- All times booked, and any additional time used, must be paid for including setting up and cleaning up of facility (15-minute segments will apply).
- Hire fees are set in accordance with the Town's Fees and Charges Schedule and may be adjusted during the year to reflect the adopted fees and charges.
- Payment is due at time of booking
- Once payment has been received bookings cannot be cancelled
- Bookings cannot be modified less than 6 hours from their scheduled start time.

